CITY OF KENORA PROGRAM INFORMATION SHEET

Functional Area:	General Government
Functional Name:	Finance & Administration
Department:	131

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Functional Description	
Represents the costs attributed to co-ordinating the financial & administrative aspects of the City, including:	
- Customer Service	
- Information Technology (IT)	
- Taxation	
- Financial Management	
- Accounting	
- Budgets	
- Internal Audit	
- Records Management & Licensing	
Utility specific accounting / budgets and regulatory compliance were transferred back to Kenora Hydro and the KMTS	entitie
in 2006.	
Training	
Staffing Level	
22 Full Time - 10 Non - Union staff	
12 Union staff	
Plus 1 summer students to cover cash & parking ticket input	

Budget Recap	2007	<u>2008</u>	<u>2009</u>
Revenues	85,298	101,585	57,650
Expenditures			
Salaries, Wages and Employee Benefits	1,535,121	1,528,117	1,510,980
Net Long Term Debt Charges	0	0	0
Materials, Services, Rents and Financial	587,915	556,069	515,760
Transfers	(1,008,061)	(554,739)	(558,162)
	1,114,975	1,529,447	1,468,578
Net Contribution (Requirement)	(1,029,677)	(1,427,862)	(1,410,928)

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Reconciliation to Prior Year's Net Budget Level:

Training & Travel / Conference	19,330	
Office & Postage	12,001 6,904	
Collections Expense Computer Maintenance	1,150	
Elimination of Positions post KMTS Transaction - net impact in 2009	80,203	
Significant Impacts - Cost Reductions / Revenue Opportunities / Service Cuts		
		(106,7
Interest & Bank Charges - Credit Card Transactions Premium	(2,850)	
Assessment Office Charges Contracted Services - Property Tax Options	(1,403) (6,000)	
Maternity Leave Replacement Anticipated Costs	(8,466)	
Economic Adjustment for Staff	(54,128)	
Municipal Affairs - Pay Equity Funding Loss	(17,673)	
Reduction in various revenue accounts	(3,050)	
Bell Aliant - Directory Services Revenue in 2008, not continued in 2009	(13,212)	